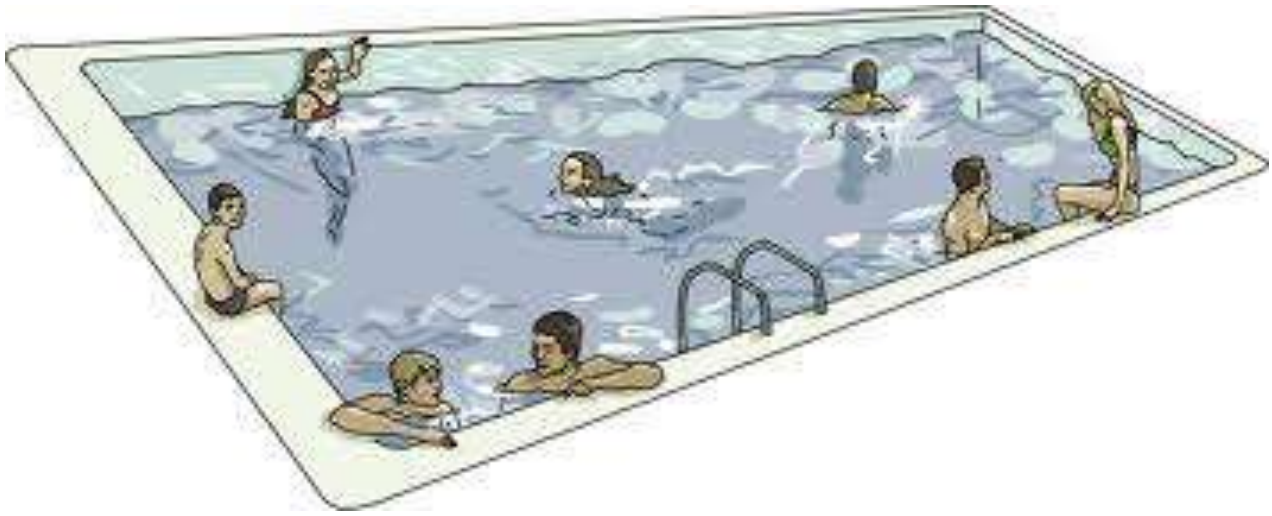
COLONY PARK/WOODLYNNE
2014 APPLICATION TO SWIMMING POOL & RECREATIONAL FACILITIES



IMPORTANT INFORMATION!

ALL RESIDENTS ARE REQUIRED TO SUBMIT A NEW APPLICATION EACH YEAR. YOUR POOL PASS WILL NOT BE VALIDATED IN THE COMPUTER SYSTEM UNLESS A NEW APPLICATION IS ON FILE AND YOU WILL NOT HAVE ACCESS TO THE POOL.

COLONY PARK/WOODLYNNE 2014 APPLICATION TO RECREATION FACILITIES

IMPORTANT - ALL RESIDENTS ARE REQUIRED TO SUMBIT A NEW APPLICATION

POOL OPENING /CLOSING SCHEDULE:
The Colony Park/Woodlynne Community Pool will be open Saturday, May 24 through Labor Day, September 1 except during inclement weather. The pool will be closed at times deemed not safe, as specified by the Fairfax County code. The guards determine when the pool is to be closed.

POOL HOURS:

Monday – Friday (during school) 4:00 - 8:00 PM	Saturday 11:00 AM – 8:00 PM
Sunday 11:00 AM –8:00 PM	Memorial Day 11:00 AM – 8:00 PM
Monday – Friday (starting end of school year) Noon – 8:00 PM	Lap Swimming – by request daily 6:00 PM – 7:00 PM

1. A pool pass with a Photo ID is required for admittance to the pool. We will continue to use the Digital Photo ID system to issue and track pool membership.

2. Homeowner must be in Good Financial Standing with their respective Homeowner's Association.

3. If you received a Photo ID last year or any previous year.
Complete a new application (photo is not needed) and mail to Cardinal Management. A new application must be on file for access to the pool. You will not have access to the pool if a new 2014 application is not on file.

4. If you did not receive a Photo ID last year.
Note: If you currently have a Photo ID you do not need to send a new photo.
Complete application and mail to Cardinal Management. **S**end a JPG photo to Elly Kim @ e.kim@cardinalmanagementgroup.com. Her phone # is 703-565-5308. Be sure to **include your address** in the email and identify each JPG file with the resident's name. The Photo ID will be sent to you in the mail.

5. Applications must be received no later than Friday, May 9th, to gain admittance to the pool Memorial Day weekend. It is critical to meet this deadline, otherwise, your application will be considered late. Two weeks processing time is required for all applications. Applications cannot be brought to the pool. All applications **MUST BE** mailed to Cardinal Mgmt.

6. This application is only being sent to property owners. Property owners are responsible for passing it on to their renters.

7. Lost Photo ID or Request for a New Picture.
- A $25.00 fee will be charged for a lost Photo ID or any requests for a new picture. Follow Step 4 above.
- If a child's appearance has significantly changed, a new Photo ID will be issued at no cost. You must return the old Photo ID. Follow Step 4 above.

8. Children under two years of age.
Pool passes are not required for children under two years of age.

9. ADULT SUPERVISION IS REQUIRED FOR CHILDREN UNDER THE AGE OF 13 AT ALL TIMES.

COLONY PARK/WOODLYNNE 2014 APPLICATION TO RECREATION FACILITIES CONTINUED

RENTERS:

Renters **MUST** submit a copy of their lease with their pool application. If the lease does not list each person occupying the residence, a signed letter of certification from the property owner listing each renter must be submitted with the application. Renters will not be issued pool passes to use the pool or tennis/basketball court if the property owner is not in good financial standing with their respective homeowners association.

GUEST PASSES:

- The Pool Pass System will electronically record a "**2014 GUEST PASS"** for each resident who submits a new application. No hard copy pass will be issued.
- When a resident brings a guest to the pool the system will electronically record the guest's visit by scanning the resident's Photo ID.
- Ten guests are allowed per home. When 10 visits have been recorded into the system, the 2014 Guest Pass will expire. It is the resident's responsibility to track the number of guests that they have brought to the pool.
- To obtain an additional set of 10 guest visits the resident can submit a check for $30.00 to Cardinal Management. Upon receipt of the check Cardinal Management will update the system to record the additional 10 guest visits. Please allow 5 days processing time.
- A resident with a valid CP/WL pool pass must accompany guests; only 3 guests may be admitted with a resident at one time

MAIL COMPLETED APPLICATIONS OR REQUSTS FOR ADDITIONAL GUEST PASSES TO:

CP/WL Recreation Committee
C/O Cardinal Management
3704 Golf Trail Lane
Fairfax, VA 22033

Colony Park/WoodLynne Recreation Committee

- **Pool company - Premier Aquatics**

- **Photo ID's and Guest Passes will be electronically scanned into the Digital Photo ID system to gain admittance to the pool**